

## SANCTIONING INSTRUCTIONS FOR ALL ADULT LEAGUE SECRETARIES

For the 2009-2010 season, please note the following. These instructions will help you complete your league sanction properly and help us process your application:

- **Association Number:** LIUSBCA is association 80971; we are a merged USBC association.
- **Sanction fees: ADULT** (both men and women): The LIUSBCA sanction fee is **\$19.00** (\$10.00 goes to USBC, \$1.00 goes to State (BA or WBA), \$8.00 goes to LIUSBCA); a senior bowler sanctioning with LIUSBCA through a SENIOR LEAGUE pays \$15.00 (\$10.00 to USBC, \$1.00 goes to State (BA or WBA), \$4.00 to ELIBA). (**LADIES who wish to join both state associations pay \$20.00**). A sanctioned senior league bowler does not pay the upgrade when joining a non-senior league. We currently waive that right to payment.
  - **SPORT & PBA EXPERIENCE** please call our office for the explanation of the proper fee to charge and how to submit the league. In general, the standard membership and the sport upgrade fee both must be paid once within the same season.
- **Bowlers who sanctioned through another association:** If you have adult bowlers in your league that paid USBC dues in leagues in New York City or Westchester, they still have to pay **\$8.00** each to become members of LIUSBCA. On the membership application card, list the name of the league and the center where the fee was paid.
- **Bowlers who sanctioned in other leagues in LIUSBCA:** A USBC adult bowler only has to pay a sanction fee once in Nassau or Suffolk Counties to participate in as many sanctioned leagues as desired. On the membership application card list the name of the league and the name of the center where the fee was paid. If a sanctioned youth bowler moves up to adult in the same season, the full adult fee must be paid.
- **Credit Cards:** LIUSBCA **AND NOW USBC** DOES NOT ACCEPT A CREDIT CARD FOR PAYMENT OF DUES THROUGH A LEAGUE. **Disregard the credit card information on the older membership application.** If a member wishes to use a credit card, point him or her to the ATM machine in the center and request that they get cash for the fee.
- **Prize Fund:** Please enter the amount of the league prize fund. The easiest way to calculate this is to deduct the lineage portion of the league fee and multiply the remainder by the number of members and the number of weeks. NOTE: Add interest and other funds (50/50 raffles, fees for the singles league within the league) if they are deposited in the league account.
- **What do you send us?** The original copy of the completed sanction form, membership cards for each member of your league clearly marked if they are paying through your league, and your remittance (payable to LIUSBCA) for the total fees being sent in. Your league is not sanctioned until we receive all of these.
- **Stragglers:** Please do not delay your filing while a few members stall in completing the card and paying the fees. File what you have right away. Once the league sanctions, your league can forfeit games for any players who have not paid the fee.
- **Members who join the league after the start of the season:** Have the new member complete a card right away and forward the fee with the card. If your league has a credit, you may use the credit to pay the fee but you must return the credit slip with the card.
- **Any questions?** Call us at 631 777 7733. Have a great season.
- **Our address:** Suite C, 707 Broad Hollow Road, Farmingdale, NY 11735-3901